



South Florida Theological Seminary

Application for Graduate Admission

1100 S Federal Highway
Deerfield Beach, FL 33441

Phone: (954) 545-4500

Fax: (954) 719-3780

Email: admissions@sfbc.edu

www.sfbc.edu



Personal Information

Name: First _____ Middle _____ Last _____

Present Mailing Address: Street _____

City _____ State _____ Zip _____ Country _____

Permanent Mailing Address: Street _____

City _____ State _____ Zip _____ Country _____

Phone: Home _____ Work _____ Email _____

Country of Citizenship: _____ Place of Birth: _____ Date of Birth _____

Social Security Number: _____ Native Language: _____

Driver's License Number _____ State: _____

Sex: Male Female

Ethnic Background: *(optional)*

American Indian Asian Black non-Hispanic Hispanic

White non-Hispanic Other _____

Marital Status: *(mark all that apply)*

Single Married Engaged Widowed Separated

Divorced Remarried

Spouse's Name _____ Date of Marriage _____

Name(s) of Child(ren) and date(s) of birth _____

Is your spouse in agreement with your plans to enter college/seminary?

If you are an international student, please indicate your current Visa Status:

Student Exchange Student Permanent Resident

Card Number _____

Expiration Date of: Visa _____ Passport _____

Denominational Affiliation

Name of Church _____ Denomination _____

Street _____ Length of Membership _____

City _____ State _____ Zip _____ Country _____

Church Telephone _____ Pastor's Name _____

Language Proficiency

Indicate any language(s) other than English in which you are proficient _____

Check if you have you studied either of these languages: Greek Hebrew

References

Name: _____ Phone: _____

Address: _____

Name: _____ Phone: _____

Address: _____

Program Information

Expected Entry and Status

Fall 20 ____ Spring 20 ____ Summer 20 ____

Part-time Full-time

On Campus Correspondence Online



Area of Study

Master of Arts Degree:

Biblical Studies—36 credit hours

Divinity—90 credit hours

Audit

Non-Degree Seeking

Educational Background

The applicant must request of the registrar of each high school, college, university, and/or seminary he/she has attended to forward an official transcript to our Admissions Office. If the transcript does not show all the classes the applicant has taken, he/she must, at a later date, request another transcript so our records will be complete.

List all colleges, universities, and/or seminaries you have attended

School	Location	Degree/Major	Dates
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Academic honors, prizes, fellowships, etc., you have received (including honor societies) and to which you were elected:



Have you ever been refused admission to, or been dismissed from, a college or other graduate school?

No Yes If yes, please attach a statement of details.

Ministry/Employment Experience

Christian Service Experience

Please indicate any teaching, administrative, pastoral, youth, music, Christian education or missionary service:

Organization	Location	Position	Dates

Describe any experience in evangelism and discipleship:

List books, pamphlets, or published articles you have written:

Doctrinal Statement

I have read the doctrinal statement in the Seminary Catalog and my convictions are in agreement with the doctrines stated in it.

Signature: _____ Date: _____

Personal Testimony

Name: First: _____ Mi: _____ Last: _____

Please type or write your personal testimony, including special factors and/or individuals involved in your spiritual growth. (Attach separate sheet, if so preferred.)

Agreement:

The candidate and his/her parent or guardian must read and sign the statements below before the Admissions Committee can consider this application. The undersigned agrees that:

1. The provision concerning fixing the amount, adjustment on withdrawal or late arrival, and other terms of comprehensive fees payment as set forth in the College's annual catalog are incorporated herein and are hereby accepted.
2. I certify that all of the information given in this application is complete and accurate to the best of my knowledge.

Signature of applicant: _____ Date: _____

Signature of Parent or Legal Guardian (required for applicants under 18 years)

**South Florida Bible College and Theological Seminary does not discriminate against qualified individuals with disabilities in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by applicable federal laws and regulations.*

Admissions Checklist

The following items are required in the application process:

Application. Complete the application form and return it to the Admissions Office.

Submit your Personal Testimony and return it with your application.

Interview

Application Fee. \$75.00. Non-refundable after three business days.

Transcripts. Submit all official transcripts of college and/or graduate work.

Letter of recommendation from your pastor.

Note: When all forms have been received and evaluated, you will be advised of the Admissions Committee's decision. The Admissions Committee may request that you submit additional materials and/or that you interview with a representative of the College/Seminary.

If you have any questions, feel free to contact us at:

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Deerfield Beach, Florida 33441

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<http://www.sfbc.edu>

STUDENT DISCLOSURE FORM

Student's Full Name (Please print)

I have read and received a copy of the South Florida Bible College & Theological Seminary catalog along with the application, and have enrolled with full knowledge of their standards and practices for postsecondary education.

I understand the required fees, tuition, and refund policy of South Florida Bible College & Theological Seminary.

I understand the student dismissal policy of South Florida Bible College & Theological Seminary.

I understand that the educational programs offered by South Florida Bible College & Theological Seminary are designed for ecclesiastical vocations. Although Placement assistance is offered, employment cannot be guaranteed.

I understand that the transfer of credit is left to the discretion of the receiving institution.

I understand that South Florida Bible College & Theological Seminary holds initial accreditation status at the undergraduate and graduate levels with the Commission on Accreditation of the Association for Biblical Higher Education. Initial accreditation status provides membership in the Association, and is an accredited status granted to those institutions that meet the ABHE COA Conditions of Eligibility.

I understand that South Florida Bible College & Theological Seminary is not responsible for my employment with any church, denomination or religious organization with which I make application.

I understand that all course work required for credit at South Florida Bible College & Theological Seminary must be my own work.

I understand that I am responsible for contacting the College on a monthly basis as to my progress and that my advisor must report my progress to the College on a semi-annual basis.

I understand that I will be responsible for all unpaid fees and will not be able to receive transcripts until such fees are paid in full.

I have not been misled in my inquiry for enrollment with South Florida Bible College & Theological Seminary and hold the College harmless from any and all of my own misunderstandings.

Signature of Student

Date



Policies and Fees

Cancellation and Refund Policy

Should a student's enrollment be terminated or cancelled for any reason, all refunds will be made according to the following refund schedule:

1. The completion of the "SFBC&TS Withdrawal Form." This document should be given to the Registrar's Office either in person, by electronic mail, or by Certified Mail. The withdrawal form should be used for course cancellation after the completion of the first week of class.
2. Completing a formal withdrawal within three (3) business days after signing the enrollment agreement and making a payment.
3. Withdrawal after attendance has begun in a course, but prior to the fifth week of that course, will result in a Pro Rata refund based on the following schedule:

1st week - 100% refund

2nd week - 75% refund

3rd week - 50% refund

4th week - 25% refund

5th week or later - no refund

4. Withdrawal after completing the fourth week of the program will result in no refund.

Termination Date: When calculating the refund due to a student, the last date of actual attendance will determine the status of the student (e.g., Formal Withdrawal, Incomplete, or Drop).

Refunds will be made within 30 days of termination of the student's enrollment or receipt of a Cancellation Notice from the student.

Registration and application fees are non-refundable after three (3) business days and must be paid in U. S. dollars.

Fee Schedule

All fees are subject to change without notice.

All fees must be paid in U.S. Dollars.

Application Fee - \$75.00

This \$75.00 fee is non-refundable, whether the student is applying for a degree or non-degree program. The fee is to be submitted with the initial application. No application will be processed until the fee is paid.

Registration Fee - \$75.00

This fee is non-refundable and is paid once, whether the student is applying for a degree or non-degree program. The fee is to be submitted with the initial registration. Registration remains in effect unless the student becomes inactive.

*A new application and registration fee must be paid for a student to become active again. "Inactivity" is defined as follows: If a student has not taken a class at South Florida Bible College within a year.

Commuters: Must apply for re-enrollment within thirty days of the completion of a degree program.

Correspondence: Must apply for re-enrollment within ninety days of the completion of a specific group or courses or segment of a degree program.

Tuition Fees - \$185.00 per credit hour (On campus or Correspondence coursework)
\$250.00 per credit hour (Online coursework)

International Student Tuition Fees - \$210.00 per credit hour

*The tuition fees do not include the primary textbook, student fees, workbook, or reference reading materials. Additional book fees will be charged upon registration, based on the particular course criteria.

Transfer Credits

These are based on the following:

Less than 30 credits	\$ 50.00
30 to 60 credits	\$100.00
61 to 90 credits	\$150.00
More than 90 credits	\$200.00

Assessed Credits

Review *Life Learning Portfolio* Fee \$75.00

Assessing Life Learning Credit Fee \$70.00 per credit hour

Audit Fee: \$ 160.00 per course

Online Fee: \$ 150.00 per course

Binding Fees: \$ 50.00 per book paid to SFBC&TS.

Doctoral Dissertation Fees

To cover administrative and review expenses, all doctoral dissertations proposals must be submitted with a **US-\$450.00 fee**.

I have enclosed the application fee of \$75.00 and hereby apply for enrollment for the purpose of personal enrichment or earning a degree at this institution. Transfer of credits from this institution to other institutions is at the discretion of the receiving institution.

Signature of applicant: _____ Date: _____

Signature of Parent or Legal Guardian (required for applicants under 18 years)

Signature of School Official: _____

Payment by: check payable to SFBC&TS Visa Mastercard

Expiration date: _____ Cardholder's Name _____

Card number _____

