



Doctrinal Statement

I have read the doctrinal statement in the Seminary Catalog and my convictions are in agreement with the doctrines stated in it.

Signature: _____ Date: _____

Agreement:

The candidate and his/her parent or guardian must read and sign the statements below before the Admissions Committee can consider this application. The undersigned agrees that:

1. The provision concerning fixing the amount, adjustment on withdrawal or late arrival, and other terms of comprehensive fees payment as set forth in the College's annual catalog are incorporated herein and are hereby accepted.
2. I certify that all of the information given in this application is complete and accurate to the best of my knowledge.

Signature of applicant: _____ Date: _____

Signature of Parent or Legal Guardian (required for applicants under 18 years)

**South Florida Bible College and Theological Seminary does not discriminate against qualified individuals with disabilities in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by applicable federal laws and regulations.*

Student Disclosure Form

Student's Full Name (Please print)

1. I have read and received a copy of the South Florida Bible College & Theological Seminary catalog along with the application, and have enrolled with full knowledge of their standards and practices for postsecondary education.
2. I understand the required fees, tuition, and refund policy of South Florida Bible College & Theological Seminary.
3. I understand the student dismissal policy of South Florida Bible College & Theological Seminary.
4. I understand that the educational programs offered by South Florida Bible College & Theological Seminary are designed for ecclesiastical vocations. Although Placement assistance is offered, employment cannot be guaranteed.
5. I understand that the transfer of credit is left to the discretion of the receiving institution.
6. I understand that South Florida Bible College & Theological Seminary holds initial accreditation status at the undergraduate and graduate levels with the Commission on Accreditation of the Association for Biblical Higher Education. Initial accreditation status provides membership in the Association, and is an accredited status granted to those institutions that meet the ABHE COA Conditions of Eligibility.
7. I understand that South Florida Bible College & Theological Seminary is not responsible for my employment with any church, denomination or religious organization with which I make application.
8. I understand that all course work required for credit at South Florida Bible College & Theological Seminary must be my own work.
9. I understand that I am responsible for contacting the College on a monthly basis as to my progress and that my advisor must report my progress to the College on a semi-annual basis.
10. I understand that I will be responsible for all unpaid fees and will not be able to receive transcripts until such fees are paid in full.
11. I have not been misled in my inquiry for enrollment with South Florida Bible College & Theological Seminary and hold the College harmless from any and all of my own misunderstandings.

Signature of Student

Date

Policies and Fees

Cancellation and Refund Policy

This enrollment agreement may be canceled within five calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already started academic classes.

Refund Policy

If the student chooses to make monthly tuition payments, they must complete payments for the entire semester prior to subsequent registrations being accepted. Should the student either drop a course(s) or withdraw from all courses they are required to notify the Registrar's office by using the appropriate form and submitting that form to the aforementioned office.

Should the student be terminated or the registration is cancelled for any reason, all refunds will be made according to the following refund schedule:

1. All monies paid by the applicant will be refunded if the cancellation takes place within five (5) calendar days after signing an Enrollment Agreement and making an initial payment.
2. Cancellation after the third (3rd) business day, but before the first day of class, will result in a refund of all monies paid with the exception of the registration fee.
3. Cancellation of the contract by the student must be made by certified mail or in person and in writing. The college will refund:
4. 100% of tuition charges if the student withdrawal takes place within five (5) calendar days after signing an Enrollment Agreement and making an initial payment.
5. The Drop/Add period is the first five days of classes (Monday through Friday) close of business. There will be a refund if the student withdraws "on" or during the drop/add week. There will be no refund after the drop/add week.
6. 6. If the college does not accept the enrollment, all monies paid by the student to the college shall be refunded and the student and college shall be released from further obligation.
7. If a student is withdrawn from a class due to a class cancellation, the student is entitled to a full refund.
8. Refunds will be made within 30 days of termination or receipt of cancellation notice.
9. Subject to the date of official withdrawal, tuition and fees will be refunded according to the schedule above. Should disciplinary measures that require the withdrawal of a student the above refund schedule will apply.

Fee Schedule

All fees are subject to change without notice.

All fees must be paid in U.S. Dollars.

Tuition Fees - \$250.00 per credit hour. *

Application Fee - \$75.00 **

This \$75.00 fee is non-refundable, whether the student is applying for a degree or non-degree program. The fee is to be submitted with the initial application. No application will be processed until the fee is paid.

Registration Fee - \$75.00 **

This fee is non-refundable and is paid once, whether the student is applying for a degree or non-degree program. The fee is to be submitted with the initial registration. Registration remains in effect unless the student becomes inactive.

International Student Fee (I-20 on campus) - \$200.00

*The tuition fees do not include the primary textbook, student fees, workbook, or reference reading materials. Additional book fees will be charged upon registration, based on the particular course criteria.

** If a student has not taken a class at South Florida Bible College within a year a new application and registration fee must be paid for a student to become active again.

Transfer Credits

These are based on the following:

Less than 30 credits	\$ 50.00
30 to 60 credits	\$100.00
61 to 90 credits	\$150.00
More than 90 credits	\$200.00

Assessed Credits

Review *Life Learning Portfolio* Fee \$75.00

Assessing Life Learning Credit Fee \$70.00 per credit hour

Audit Fee: \$ 300.00 per course

Online Fee: \$ 150.00 per course

Binding Fees: \$ 50.00 per book paid to SFBC&TS.

Doctoral Dissertation Fees

To cover administrative and review expenses, all doctoral dissertations proposals must be submitted with a **US-\$450.00 fee**.

I have enclosed the application fee of \$75.00 and hereby apply for enrollment for the purpose of personal enrichment or earning a degree at this institution. Transfer of credits from this institution to other institutions is at the discretion of the receiving institution.

Signature of applicant: _____ Date: _____

Signature of Parent or Legal Guardian (required for applicants under 18 years)

Signature of School Official: _____

Payment by: check payable to SFBC&TS Visa MasterCard

Expiration date: _____ Cardholder's Name _____

Card number _____ Security code _____

